



BOARD OF DIRECTORS
Regular Meeting
April 22, 2019

The Perry Memorial Hospital Board of Directors regular meeting was called to order at 6:05 p.m. on Monday, April 22, 2019 in the White Oak Classroom by Tony Sorcic, Chairman of the Board.

Board Present: Tony Sorcic Deb Madsen Rick Clary
Dennis Thompson Gary Bruce
Tom Tester Linda Gustafson

Others Present: Annette Schnabel, President/CEO; Scott Hartman, VP Operations; Jim Lewandowski, VP Human Resources; Mark Woolery, VP of Finance/CFO; Debora May-Rickard, VP/CNE; Jerry Neumann, Council Member, City of Princeton; Cari Becker, Director Health Information Management; Cathy Foes, Director of Marketing; Michele Rossmann, Director Acute care services; Gina Taliani, Executive Assistant /Recorder

Board Absent:

Others Absent: Rick Cernovich, M.D.

BOARD EDUCATION: Tour of Wound Care Clinic given by Nina Henkins, Wound Care Coordinator.

INSPIRING STORY: Ms. Schnabel shared with the Board inspiring stories from a patient and her husband complimenting the staff at Perry after a visit to the ED and Rehab. Ms. Schnabel recognized staff from Perry that had recently gone to Springfield to educate State Legislators.

CONSENT AGENDA:

Board Member questioned verbiage regarding Medical Staff Policy; Ongoing Professional Practice Evaluation. Ms. Schnabel addressed the question.

On motion made by Mr. Tester to approve, second by Mr. Thompson the Board unanimously approved the following items from the consent agenda:

- Regular Board Meeting Minutes-March 25, 2019
- Closed Session Regular Board Meeting Minutes-March 25, 2019
- Finance Committee –April 18, 2019
- Medical Staff Policies
 - Disruptive Behavior
 - Absence of Medical Staff Policy, Bylaws or R&R
 - Expansion “train up” of Privileges for Advanced Practice Professionals
 - Ongoing Professional Practice Evaluation
 - Confidentiality Safeguard of Credentialing Documents
 - MEC Meetings – Physician Participation

REPORTS:

Corporate Compliance Quarterly Report – Ms. Becker shared a presentation of the quarterly Corporate Compliance Report. Ms. Becker discussed the Work Plan from last quarter and reviewed Rural Health Clinic audits being performed. Ms. Becker reviewed for the Board Regulatory Items and addressed a question from the Board regarding the 340B Program. Ms. Schnabel explained education being done for staff on the 340B Program. Ms. Becker discussed Denials and the steps being taken to document the denials. Ms. Becker answered questions from the Board regarding the information provided.

Ms. Becker left the meeting.

Marketing Report—Ms. Foes presented to the Board a Marketing update. Ms. Foes discussed the Digital Growth for FY20 and what was done in FY19. Ms. Foes reviewed ENews on Perry’s Online Community. Ms. Foes discussed Industry Trends and addressed questions from the Board. Ms. Foes presented to the Board the addition of Dane Stier to the Marketing Department. Ms. Foes discussed the vision of the Marketing Department for the Perry Patient Experience. Ms. Foes discussed the efforts of the Marketing Department to establish Brand Consistency. Ms. Foes reviewed the Finance portion of the presentation. Ms. Foes highlighted a preview of an upcoming Marketing campaign. Ms. Foes answered questions from the Board regarding the information provided.

Ms. Foes left the meeting.

Inpatient / ICU Annual Report – Ms. Rossmann presented to the Board the Annual Inpatient / ICU Report. Ms. Rossmann began her presentation with a clear demonstration of AIDET, which was complimented by Mr. Lewandowski and Ms. Schnabel. Ms. Rossmann discussed the staff within her departments, their certifications and training. Ms. Rossmann reviewed the Employee Engagement Action Plan implemented within the departments. Ms. Rossmann highlighted the 100 days of Patient Safety and the involvement of everyone in the hospital to achieve the 100 days of no Safety incidents. Ms. Rossmann discussed Quality Measures currently in place within the departments. Ms. Rossmann addressed questions from the Board regarding Quality Measures. Ms. Rossmann discussed Quality Action Plans. Ms. Rossmann reviewed Customer Experience scores and Focus Areas. Ms. Rossmann reviewed the Finance portion of her presentation. Ms. Rossmann discussed the Cross Training Program implemented within the departments. Ms. Rossmann reviewed the Education program utilized in the Department. Board Member questioned the Education Program. Ms. Rossmann, Mr. Lewandowski and Ms. May-Rickard addressed the question. Ms. Rossmann presented future needs, goals and addressed questions from the Board.

Ms. Rossmann left the meeting

Board Chair’s Report – Mr. Sorcic shared with the Board this will be his last meeting as Chairman and what he has witnessed during his time as Chairman. Mr. Sorcic complimented the Board and Executive Team on accomplishments achieved during his time as Chairman.

Election of Medical Staff Offices – Mr. Thompson motioned to appoint, the following physicians as Medical Staff Officers for the two year period starting May 1, 2019:

Chief of Staff: Dr. Rick Cernovich, M.D.

Vice-Chief of Staff: Dr. Christopher Blanford, M.D.

Member at Large: Dr. Deofil Orteza

Department of Medicine Chairman: Dr. Arnold Faber

Department of Surgery Chairman: Dr. Mark Williams

The motion was seconded by Mr. Bruce and unanimously carried.

Chief of Staff’s Report – Dr. Cernovich was absent. Ms. Schnabel discussed the April Medical Executive Committee Meeting minutes. Board Member questioned quality measures in place. Ms. Schnabel addressed the question.

Approval of Board Officers - Mr. Tester motioned to appoint Linda Gustafson as the Chairman and nominated Gary Bruce, Vice Chair and Deb Madsen, Secretary pending reappointment by the City at the May 6th, 2019, second by Mr. Thompson and unanimously carried.

Council Member Report – Mr. Neumann shared updates from the recent City Council meeting. Mr. Neumann discussed the various commissions currently in place and the plans being implemented to better the City of Princeton.

CFO/VP Financial Services Report – Mr. Woolery reviewed the March Financial report. The Board questioned the Investment Analysis Report. Mr. Woolery addressed the question. Board Member questioned Accrued expenses. Mr. Woolery addressed the question. Mr. Woolery Reviewed the Denial

Log that had been provided in the Board packet. Mr. Clary motioned to approve the March Finance Report, second by Mr. Tester and unanimously carried.

VP Clinical Services' Report – Ms. May-Rickard updated the Board on bill proposals currently in legislation regarding Nursing Staff Ratios. Board Members requested more information regarding the effects of the legislation. Ms. Schnabel and Ms. May-Rickard provided further information. Ms. May-Rickard will keep the Board updated on the status of the legislation. Per the Boards request, Ms. Schnabel and Ms. May-Rickard are to draft a letter for Board to submit to Legislators to oppose the Nurse Staffing Ration legislation.

VP Human Resources Report – Mr. Lewandowski discussed Patient Experience scores for Inpatient, Emergency Department and Outpatient Services. Mr. Lewandowski reviewed the completed Employee Engagement Survey, the process of the survey and the plan going forward. Mr. Lewandowski informed the Board final scores of the Survey will be presented at the June Board of Directors meeting.

VP Operations Report – Mr. Hartman reviewed the updated Facility Master Plan for the new Medical Office Building. Mr. Hartman detailed the square footage of the building and cost per square foot which included design and construction fees. Mr. Hartman reviewed potential Providers and Staff in the new Clinic. Board Member questioned the Capacity Increase. Ms. Schnabel and Mr. Hartman addressed the question. Board Member questioned space availability. Ms. Schnabel addressed the question. Mr. Woolery discussed the Loan Information set before the Board for their approval. Mr. Tester motioned to approve the request to spend an amount, not to exceed \$4.5 million, to build and furnish the new Medical Office Building. Ms. Gustafson seconded the motion and the Board unanimously approved the Building of the new Medical Office Building. Board discussed possible contributions from The Foundation toward the building project. Mr. Clary motioned to ask The Foundation to consider providing 10% of the overall project or \$450k, Mr. Tester seconded, motion carried. Mr. Thompson to discuss this request with the Foundation Board at the next meeting. Board Member questioned timing of building and Strategic Plan. Ms. Schnabel addressed the question. Board questioned parking and waiting room area of the new facility. Ms. Schnabel addressed the question. Board member questioned placement of the new building and if other options were reviewed. Ms. Schnabel addressed the question. Board Member requested update of Hospital landscaping be included in next year's budget. Ms. Schnabel and Mr. Woolery to note for next year's budget.

PMH President/CEO's Report- Ms. Schnabel discussed the FY20 Strategic Objectives for next year and asked the Board if any changes are needed. Board Member offered suggestions regarding the orthopedic portion of the plan, Ms. Schnabel to implement suggestions. Ms. Schnabel reviewed the Market Share report provided to the Board in their packet and explained the source of the data. Ms. Schnabel discussed the bid for professional liability insurance obtained from Dimond Bros. Ms. Schnabel reviewed the Interim Cost Report 2019 reflecting an underpayment that will be deposited from National Government Services. Ms. Schnabel informed the Board of the Home Care transfer agreement signed on April 16, 2019. Ms. Schnabel discussed the Change of Ownership application that had been sent to the State the prior week and the notice received on April 12, 2019 for additional information. Ms. Schnabel disclosed the transition date will be June 14, 2019 and have an internal team collaborating with current Director, Colleen Sailer for the transition. Ms. Schnabel discussed the notice received of a declaration of a dividend for Trust Year 2018 from the Illinois Compensation Trust. Ms. Schnabel explained that Perry did not earn the full refund possible due to higher claims than average during this period. Ms. Schnabel reviewed current transitions with provider care and recruitment being done for future planning. Ms. Schnabel explained to the Board the recent Cerner training being done onsite with Business Office support and the future of that support.

Mr. Neumann left the meeting

CLOSED SESSION

At 8:48 p.m. Mr. Clary motioned to enter into closed session per Illinois Open Meetings Act, 5 ILCS 120/2 (c) (1) (17) second by Mr. Thompson and unanimously carried by vote Yes (7)/No (0).

RECONVENTION IN OPEN SESSION

At 8:55 p.m. a motion to re-enter open session was made by Mr. Thompson second by Ms. Gustafson and unanimously carried. Chairman Sorcic declared the meeting in open session.

Medical Staff Credentialing & Privileging Approval - After a credentialing discussion in closed session and on recommendation from the Medical Executive Committee, Mr. Clary motioned to approve Medical Staff Credentialing & Privileging requests. The motion was seconded by Mr. Bruce and unanimously carried.

Medical Staff Initial Appointment – Department of Medicine
Ozlem Dubauskas, MD – Child and Adolescent Psychiatry

Medical Staff Initial Appointment – Department of Surgery
Michael H Berkson, MD - Orthopedics

Medical Staff Reappointment – Department of Medicine
Eric M Bugaieski, MD – Radiology (*Term: 06/1/19 – 05/31/21*)
Kevin M Fahey, MD – Radiology (*Term: 06/1/19 – 05/31/21*)
Paul H Kim, MD – Radiology (*Term: 06/1/19 – 05/31/21*)
Jijun Liu, MD – Oncology (*Term: 05/1/19 – 04/30/21*)
Samer B Sader, MD – Nephrology(*Term: 06/1/19 – 05/31/21*)

Medical Staff Reappointment – Department of Surgery
Steve Y Chung, MD – Urology (*Term: 06/1/19 – 05/31/21*)
Allen U Van, MD – Orthopedics (*Term: 05/1/19 – 04/30/21*)
Mark W Williams, MD – General Surgery (*Term: 06/1/19 – 05/31/21*)

Provisional Upgrade
Scott A Cooper, MD – Emergency Medicine

Allied Health Practitioner Reappointment
Tammy S Daily, CNS – Illinois Cancer Care (*Term: 04/1/19 – 03/31/21*)
Deborah J Rufus, NP – Illinois Cancer Care (*Term: 04/1/19 – 03/31/21*)
Jessica Stewart, NP – Illinois Cancer Care (*Term: 04/1/19 – 03/31/21*)

Telemedicine Initial Appointment
Samir F Abboud, MD – Vision Radiology

Reconsideration of Closed Session Minutes – Mr. Bruce motioned to permanently close the closed session minutes of January 23, 2017, February 27, 2017, March 27, 2017, April 24, 2017, May 22, 2017 and June 26, 2017. The motion was seconded by Mr. Clary and unanimously carried.

Also to be noted within these minutes – After adjournment of the March Board of Directors Meeting on March 25, 2019, the Board and Executive Team signed the following documents as a Customer of First State Bank; Bank Resolution, W-9, Business Patriot Act form and Account Information Sheet.

With no further business, Chairman Sorcic declared the meeting adjourned at 8:57 p.m.

Minutes submitted by: Gina Taliani, Executive Assistant/Recorder

Approved by: (approved via email 4.30.19)

Gary Bruce
Secretary