



BOARD OF DIRECTORS
Regular Meeting
March 25, 2019

The Perry Memorial Hospital Board of Directors regular meeting was called to order at 6:03 p.m. on Monday, March 25, 2019 in the White Oak Classroom by Tony Sorcic, Chairman of the Board.

Board Present: Tony Sorcic Deb Madsen
Dennis Thompson Gary Bruce
Tom Tester Linda Gustafson

Others Present: Annette Schnabel, President/CEO; Scott Hartman, VP Operations; Jim Lewandowski, VP Human Resources; Mark Woolery, VP of Finance/CFO; Debora May-Rickard, VP/CNE; Jerry Neumann, Council Member, City of Princeton; Rick Cernovich, M.D.; Jean Welte, Medical Staff Coordinator; Deb Wood, Safety Coordinator; Delinda Leopold, Director Surgical Services; Lisa Ackerman, Director Outpatient Services; Gina Taliani, Executive Assistant /Recorder

Board Absent: Rick Clary

Others Absent:

INSPIRING STORY: Mr. Thompson shared with the Board upcoming Foundation Educational Events to benefit the community.

CONSENT AGENDA:

On motion made by Mr. Thompson to approve, second by Mr. Bruce the Board unanimously approved the following items from the consent agenda:

- Regular Board Meeting Minutes-February 25, 2019
- Closed Session Regular Board Meeting Minutes - February 25, 2019
- Finance Committee Meeting Minutes-March 21, 2019
- Board Policies;
 - FOID Act Reporting Policy
 - Bidding Insurance & Audit Policy
 - Quality Care Policy

REPORTS:

Auxiliary Annual Report – Ms. Welte provided to the Board, as a handout, the Annual Auxiliary Report. Ms. Welte summarized the overall report and discussed membership and donations. Ms. Welte reviewed fundraising events, success of those events, and items purchased for the hospital with the funds raised. Ms. Welte also highlighted Scholarship Awards and upcoming Auxiliary fundraising events. Ms. Welte also presented the Auxiliary Bylaws, which were included in the Board packet, for the Boards approval. Mr. Tester motioned to approve the bylaws, second by Ms. Madsen, motion carried.

Ms. Welte left the meeting.

Environment of Care Report –Ms. Wood presented to the Board the Environment of Care Report and reviewed the Good Catch and Safety Champion Programs implemented during the past year. Ms. Wood discussed the increase in membership in the program over the last year and the benefit of the increase. Ms. Wood reviewed the Patient Safety report and status of incidents. Ms. Wood discussed Medication Safety and improvements made due to Cerner. Ms. Wood addressed questions from the Board.

Ms. Wood left the meeting.

Surgical / Ambulatory Care Annual Report – Ms. Leopold and Ms. Ackerman discussed new Surgical and Outpatient Services. Ms. Leopold reviewed Surgical Services and implemented measures to improve services. Ms. Ackerman reviewed Outpatient Services and improvements made within the department during the last year. Ms. Leopold discussed staff challenges and answered questions from the board. Ms. Ackerman spoke to challenges with anesthesia, provider’s requests and how the requests are being met. Ms. Schnabel, Ms. May-Rickard and Ms. Ackerman addressed questions from the Board. Ms. Ackerman discussed Customer Service Scores and Patient Rounding Trends. Ms. Leopold and Ms. Ackerman discussed Hospital Scorecard goals being met. Ms. Leopold and Ms. Ackerman discussed recent new hires, open positions and Capital Requests.

Ms. Leopold and Ms. Ackerman left the meeting

Proposed FY20 Board Schedule – The Board reviewed the proposed FY20 Board Schedule and approved the schedule as presented.

Board Chair’s Report –Mr. Sorcic reported to the Board recent meetings regarding events in and around the community.

Council Member Report – Mr. Neumann shared updates from the recent City Council meeting and upcoming events to be held in the City of Princeton. Mr. Neumann also discussed the upcoming election and encouraged voting.

Chief of Staff’s Report – Dr. Cernovich discussed the March Medical Executive Committee meeting minutes and addressed questions from the Board. Dr. Cernovich discussed an article regarding electronic medical records. The Board requested a copy, which will be emailed to the Board by this recorder.

CFO/VP Financial Services Report – Mr. Woolery reviewed the February Financial report, discussed expenses and budget status. Ms. Gustafson motioned to approve the Bad Debt Write Off of \$57,839 and February Financial Report, second by Mr. Tester, motion carried.

Approval of FY20 Budget – Mr. Woolery provided the Board an updated FY20 Budget with changes from what was provided in the Board packet. Mr. Woolery summarized the FY20 Budget and Capital Budget. Mr. Woolery answered questions from the Board regarding the FY20 budget. Mr. Tester motioned to accept the FY20 Budget and Capital Budget, second by Mr. Bruce and motion carried.

Mr. Woolery left the meeting.

VP Clinical Services’ Report – Ms. May-Rickard discussed bill proposals currently in legislation and asked the Board to contact local legislators to voice concerns regarding legislation on Staff Ratios. Ms. May-Rickard provided to the Board, in the form of a handout, Talking Points for Opposing Nursing Staff Ratios to be used when contacting legislators.

VP Human Resources Report – Mr. Lewandowski discussed the current status of the Employee Engagement Survey. Mr. Lewandowski reviewed the current Customer Experience Surveys and scores. Mr. Lewandowski addressed questions from the Board.

VP Operations Report – Mr. Hartman provided the Board with a handout of Facility Expansion plans. Mr. Hartman discussed current planning and the timing of the planning to be done to move forward with the project. Ms. Schnabel and Mr. Hartman addressed questions from the Board. The Facility Expansion Plan is to be approved by Board at April Board meeting and then presented during City zoning hearing in May.

PMH President/CEO’s Report- Ms. Schnabel reviewed the FY20 Operational Strategic Plan and highlighted key points within the plan. Ms. Schnabel addressed questions from the Board and will implement suggestions for the plan. Ms. Schnabel informed the Board the plan will be reviewed by the Executive Team and will be brought to the Board for approval during the April Board meeting. Ms. Schnabel discussed a recent Board Strategic Plan education meeting and upcoming Strategic education.

Mr. Neumann left the meeting

CLOSED SESSION

At 7:56 p.m. Mr. Thompson motioned to enter into closed session per Illinois Open Meetings Act, 5 ILCS 120/2 (c) (1) (17) second by Ms. Gustafson and unanimously carried by vote Yes (6)/No (0).

RECONVENTION IN OPEN SESSION

At 8:20 p.m. a motion to re-enter open session was made by Mr. Thompson second by Ms. Gustafson and unanimously carried. Chairman Sorcic declared the meeting in open session.

Medical Staff Credentialing & Privileging Approval - After a credentialing discussion in closed session and on recommendation from the Medical Executive Committee, Ms. Madsen motioned to approve Medical Staff Credentialing & Privileging requests. The motion was seconded by Mr. Bruce and unanimously carried.

Provisional Upgrade

Anju J Patel, MD - Pediatrics

Allied Health Practitioner Initial Appointment

Carol DeBruhl, NP – PMFHC

Telemedicine Initial Appointment (Vision Radiologists)

Praveen R Anchala, MD

David S Gorovoy, MD

Michael C Muelly, MD

Saudur Rahman, MD

Resignation

Donna Bell, DO – Emergency Medicine

With no further business, Chairman Sorcic declared the meeting adjourned at 8:21 p.m.

Minutes submitted by: Gina Taliani, Executive Assistant/Recorder

Approved by: (approved via email 3.29.2019)

Gary Bruce
Secretary