



**BOARD OF DIRECTORS**  
**Regular Meeting**  
**November 27, 2017**

The Perry Memorial Hospital Board of Directors regular meeting was called to order at 6:03 p.m. on Monday, November 27, 2017 in the White Oak Classroom by Tony Sorcic, Chairman of the Board.

**Board Present:** Tony Sorcic                      Rick Clary                      Deb Madsen  
   Gary Bruce                      Tom Tester                      Linda Gustafson

**Board Absent:** Dennis Thompson

**Others Present:** Annette Schnabel, President/CEO; Scott Hartman, VP Operations; Jim Lewandowski, VP Human Resources; Stephen O’Grady, Interim CFO/VP Finance; Debora May-Rickard, VP/CNE; Rick Cernovich, M.D.; Nicki Pearce, Executive Assistant/Recorder; Celia Goers, Director, Care Management; Gina Taliani, Executive Assistant; Jerry Neumann, Council Member, City of Princeton

**BOARD EDUCATION:** Ms. Schnabel presented an education to the Board regarding the Executive Team’s Strategic Retreat Review. Ms. Schnabel answered questions from the Board regarding FTEs and agency use, hospital bonds and taxing, average length of stay and opportunity for new services. Ms. Schnabel also answered questions regarding Market Share in the area. The Board discussed their proposed focus areas with Ms. Schnabel. The Board requested a follow up to this education in 3 months. Ms. Schnabel shared several Quality awards from the recent ICAHN event she attended as well as that Prompt Care has received Rural Healthcare Status.

**INSPIRING STORY:** Ms. Schnabel shared inspiring stories with the Board.

**CONSENT AGENDA:**

On motion made by Mr. Tester, second by Ms. Gustafson, the Board unanimously approved the following items from the consent agenda:

- Closed Session Regular Board Meeting – October 23, 2017+
- Finance Committee –November 17, 2017 (emailed to BOD)
- Privileges
  - Physician Assistant – Orthopedics
- Medical Staff Policies
  - On-Call Responsibilities
  - Peer Review Policy

On motion made by Mr. Bruce, second by Mr. Tester, the Board unanimously approved the following items from the consent agenda Regular Board Meeting from October 23, 2017.

**REPORTS**

**Quality and Customer Service Quarterly Report** – Mr. Lewandowski reviewed the Quarterly Customer Service results for the third quarter of 2017. He also shared an update on the Perry Way journey with Studer.

Ms. Goers reviewed the Quarterly Quality Report with the Board. She shared that the overall star rating for Perry may be updated in December. Ms. Goers shared that we have started a new Falls Counsel. She stated that measures have been identified to improve order sets for providers in regards to Inpatient Measure Reporting. She shared that our overall HCAHP Star Rating did improve by one star to 4 stars.

**CAH Annual Review** – Ms. Goers summarized the Quality Assessment and Performance Improvement Program (QAPI). She reviewed Critical Access Hospital Services, an audit of medical records, closed

medical records reviews, healthcare policies, Quality/Safety/Risk activities, customer service, and the overall impact of the Critical Access Hospital Program. Ms. Goers answered questions from the Board regarding timeliness of completion. Mr. Clary motioned to accept the CAH Annual Review, second by Mr. Bruce and unanimously carried.

*Ms. Goers left the meeting.*

**Board Chair's Report** – Mr. Sorcic thanked the Board members for their efforts throughout the year and their commitment to Perry. Mr. Sorcic shared an update from his mid-month meeting with Ms. Schnabel. He shared that he received one positive patient comment in the last month. He also shared that a key point in the ICAHN presentation is a strong Compliance program. He encouraged the Board members that sit on Compliance Committees to thank the staff for their work.

**Council Member Report** – Mr. Neumann shared updates from the City Council meeting since the last Board meeting.

**Chief of Staff's Report** – Dr. Cernovich shared an update on personnel changes and areas of improvement with the Board. He shared information on improvements to patient care by the use of pods and enhanced care coordination. He shared an update on transition orders. He also shared an update on a recent Medical Staff education event with Greeley.

**CFO/VP Financial Services Report** – Mr. O'Grady reviewed the October Financial report stating the Hospital had an operating gain of \$10,930 and a net gain for the month in the amount of \$15,616. Mr. O'Grady answered questions from the Board regarding continued research into contractual allowances. He shared that he will bring his three month review to the Finance Committee meeting in January for further review. Ms. Schnabel answered questions from the Board regarding the December financial information. Mr. Tester motioned to approve the October financial report, second by Ms. Gustafson and unanimously carried.

**VP Clinical Services' Report** – Ms. May-Rickard shared an update on the staffing tool for patient acuity. She will share additional information on potential for new software as information becomes available.

**VP Human Resources Report** – Mr. Lewandowski shared an update on the UltiPro implementation and training. He also shared an update on the employee holiday party. He shared an update on the Perry's insurance plans. He shared that IDPH approved the drawings for the renovation of the mixing area in the Pharmacy. Mr. Bruce shared that the Foundation has made contributions to this project.

**VP Operations Report** - Mr. Hartman had no report.

**PMH President/CEO's Report** - Ms. Schnabel shared an update on the Strategic Plan with the Board. She also shared updates on the upcoming Board Education sponsored by OSF, the ICAHN annual meeting, an update on CFO interviews, and the finalization of the OSF negotiations with Blue Cross Blue Shield.

Mr. Sorcic and Ms. Schnabel discussed the travel policy. Mr. Sorcic discussed the Board Annual Evaluation and Annual Board

*Mr. Neumann left the meeting.*

## **CLOSED SESSION**

At 7:47 p.m. Mr. Tester motioned to enter into closed session per Illinois Open Meetings Act, 5 ILCS 120/2 (c) (1) (17) second by Mr. Clary and unanimously carried by vote Yes (6)/No (0).

## **RECONVENTION IN OPEN SESSION**

At 7:54 p.m. a motion to re-enter open session was made by Mr. Tester, second by Mr. Bruce and unanimously carried. Chairman Sorcic declared the meeting in open session.

**Medical Staff Credentialing & Privileging Approval** - After a credentialing discussion in closed session and on recommendation from the MEC, Mr. Tester motioned to approve the following Medical

Staff Credentialing & Privileging requests. The motion was seconded by Mr. Clary and unanimously carried.

At 7:54 p.m. a motion to adjourn the meeting was made by Mr. Tester, second by Ms. Gustafson and unanimously carried. Chairman Sorcic declared the meeting adjourned.

Minutes submitted by: Nicki Pearce, Executive Assistant/Recorder

Approved by:

Gary Bruce  
Secretary