



BOARD OF DIRECTORS
Regular Meeting
August 28, 2017

The Perry Memorial Hospital Board of Directors regular meeting was called to order at 6:05 p.m. on Monday, August 28, 2017 in the White Oak Classroom by Tony Sorcic, Chairman of the Board.

Board Present: Tony Sorcic Rick Clary Deb Madsen
Linda Gustafson Dennis Thompson Gary Bruce Tom Tester

Others Present: Annette Schnabel, President/CEO; Scott Hartman, VP Operations; Jim Lewandowski, VP Human Resources; Bill Kloppe, Interim CFO/VP Finance; Stephen O'Grady, Interim CFO/VP Finance; Debora May-Rickard, Interim VP/CNE; Dr. Christopher Blanford, M.D.; Nicki Pearce, Executive Assistant/Recorder; Celia Goers, Director, Care Management; Jerry Neumann, Council Member, City of Princeton

BOARD EDUCATION: Mr. Lewandowski shared a presentation explaining Just Culture.

INTRODUCTIONS: Ms. Schnabel introduced Mr. Stephen O'Grady as the new interim Chief Financial Officer. Mr. O'Grady shared his background with the Board. Ms. Schnabel thanked Mr. Kloppe for his work to this point.

INSPIRING STORY: Ms. Schnabel shared inspiring stories with the Board.

Note from Community Members: We would like to thank you for hosting our Pink Ribbon Club. Your staff and Marcia do their usual fantastic job. We also appreciate all the other things you do for our group. Our ladies appreciate it.

Note from a staff member: I was on the phone with a patient that was in our facility this week from a bicycle accident that he had while on the Z-Tour. He was here from out of town. He was very complimentary of our facility and staff and the care he received while he was here. He said everyone was very nice and helpful and he wanted us to know that his care was excellent.

Note from a Patient: To Dr. Williams and Staff; Thank you so much for taking such good care of me these last few months. I have had 2 surgeries and everything went very well. You are all very caring people. Thank you for helping me have a good experience with surgery. Take care and God bless.

Note from Mississippi Valley Regional Blood Center: We would like to thank Perry Memorial Hospital for the blood drive you recently had. Your group provided 25 donations for local hospitals and because blood can be processed into multiple blood components, your blood drive provided up to 100 products for patients in need!

Note from a Patient: I have always been very happy with the service and treatment, and I still am. I am writing this note because during January, February, April and May of this year I spent several sessions in your therapy department, taking therapy for having both of my hips replaced. I wanted to let you know I was so pleased with the treatment I received from everyone there. Deb was my main therapist and she was wonderful with me, understanding my limitations but also pushing me to do just enough to keep improving. I am sorry that I don't remember the names of the others that helped me, but they were also very knowledgeable and helpful; as was the receptionist, in calling to remind me of my appointments. I would recommend them to anyone who asked me about my experience there. As for how I feel after my hip replacements, I feel better than I have in years and better than I thought I would feel again, before the replacements were done. I would appreciate it if you would let them know in the therapy department, especially Deb, how much they helped me in my recovery.

CONSENT AGENDA:

On motion made by Mr. Tester, second by Mr. Clary, the Board unanimously approved the following items from the consent agenda:

- Regular Board Meeting – July 24, 2017
- Closed Session Regular Board Meeting – July 24, 2017
- Special Closed Meeting Minutes – July 24, 2017
- Finance Committee – August 24, 2017 (emailed to BOD)
- Board Policy – Advance Directives
- Hospital Plan for Provision of Patient Care
- Corporate Compliance Code & Program

REPORTS

Quarterly Quality and Customer Service Report – Ms. Goers reviewed information on the quarterly quality report. Ms. Goers shared that we remain to have a three star rating at this time. Ms. Goers answered questions from the Board regarding the period of data being reported on and the calculation of patient days. Ms. Goers shared that we have had another safety survey this year, but results are not yet tabulated. Ms. Goers answered questions regarding star ratings for other area hospitals. Ms. Gustafson requested data be provided to the Board with star rating of area hospitals at the next Board meeting.

Mr. Lewandowski shared a brief overview of the Quarterly Customer Experience Report. He also shared an update on The Perry Way and QIT Teams progress updates.

Ms. Goers left the meeting.

Board Chair's Report – Mr. Sorcic shared an update from his mid-month meeting with Ms. Schnabel. He shared that he had one patient concern for the month that is being addressed. Mr. Sorcic thanked all the Board members for their participation in the CFO interview process.

Council Member Report – Mr. Neumann shared updates from the City Council meeting since the last Board meeting.

Chief of Staff's Report – Dr. Blanford shared an update on the Hospitalist service. Dr. Pratt is rejoining the service effective October 1st. He shared a positive update on rounding with charge nurses. He also shared that Dr. Harris will be leaving on November 1st. Dr. Bell is currently being credentialed to replace him with Dr. Cernovich helping in the interim. Dr. Blanford also shared that the Medical Staff are working with IT on diagnosis driven order sets with Cerner.

CFO/VP Financial Services Report – Mr. Kloppe reviewed the July Financial report stating the Hospital had an operating loss of \$790,630 and a net loss for the month in the amount of \$806,654. Ms. Schnabel answered questions from the Board regarding vacation impact during July. Mr. Kloppe answered questions from the Board regarding pension accruals.

Resolution – Mr. Tester motioned to approve the Bank Resolution from Centru Bank granting signatory authority to Mr. Hartman as defined on the resolution, second by Mr. Thompson and unanimously carried.

FY17 Audit Report – Mr. Tester motioned to approve the FY17 Auditors Report, second by Mr. Thompson and unanimously carried.

VP Clinical Services' Report – Ms. May-Rickard shared information on the annual memorial service. Ms. Schnabel answered questions from the Board regarding the process for the annual memorial service. Ms. May-Rickard and Ms. Schnabel answered questions regarding the continuation of the service.

VP Human Resources Report – Mr. Lewandowski shared the Hospital Wide Employee Engagement Survey Action Plan with the Board. He answered questions from the Board regarding the Communication portion of the action plan. Mr. Clary stated that there has been a lot of progress from the management team to achieve the results compared to the previous survey.

Mr. Lewandowski also shared the LEM Templated goals with the Board.

VP Operations Report- Mr. Hartman shared an update on LEAN projects. Five projects have been completed with 8 projects currently in process and several that are just waiting to get started. He shared that people are beginning to embrace the LEAN process and he's had people approach him with potential projects. He will continue to work into the next quarter to provide financial impact information on the LEAN projects. He shared that Denman is still working on removing linen equipment from Perry Plaza. He also shared that Radiology has made the selection for the new PACS system and Lab is getting a new chemistry analyzer later this week.

PMH President/CEO's Report- Ms. Schnabel briefly reviewed the FY18 Strategic Plan with the Board.

Ms. Schnabel shared an update on provider recruitment. Dr. Anju Patel began today as a shared pediatrician with IVCH. Bianca Ramiro received her Nurse Practitioner license this week and Corey Kramer should be following shortly. Nurse Practitioner Sarah Johnston will also be joining us shortly. She also shared an update on Dr. Ascano and Dr. Naravadi. She shared an update on the Henry and Walnut Clinics volumes. She shared that Dr. Orteza will be joining Perry Memorial Hospital as an employed provider in October. He will be offering pain management services through the Perry Pain Management Clinic. Ms. Schnabel shared that we are beginning a new service in September by offering a Certified Diabetes Program. She answered questions from the Board regarding the development of the program. She shared an update on the Cerner implementation process stating that we are now in the Workflow and Integration phase. Cerner will be on site the week of September 4th. She also shared information on marketing and communications events that are taking place. She provided an update on the current search for a permanent CFO and CNE. Ms. May-Rickard accepted the position of CNE. Ms. Schnabel thanked Ms. May-Rickard for her great work while she's been at PMH as an interim. Regarding the CFO position vacancy, on site interviews continue this week with potential candidates. Ms. Schnabel also shared a brief update on hospital trusts, the facility master plan, provider MIPs scores, Multiview and Ultipro implementation, upcoming flu shot clinics for employees, leadership changes at the Hospital's joint venture Associated Gastroenterology Consultants, and the Perry Memorial Hospital booth at the Bureau County Fair. Ms. Schnabel also mentioned that on September 16th from 8a-12p a recycling event will be taking place in the parking lot of Perry Plaza as well as a document shredding event on September 30th in the same location.

Mr. Neumann left the meeting.

CLOSED SESSION

At 7:51 p.m. Mr. Bruce motioned to enter into closed session per Illinois Open Meetings Act, 5 ILCS 120/2 (c) (1) (17) second by Ms. Madsen and unanimously carried by vote Yes (7)/No (0).

RECONVENTION IN OPEN SESSION

At 7:52 p.m. a motion to re-enter open session was made by Mr. Thompson, second by Ms. Madsen and unanimously carried. Chairman Sorcic declared the meeting in open session.

Mr. Clary motioned to approve the July financial report at the September meeting to allow for additional review, second by Mr. Tester and unanimously carried.

Medical Staff Credentialing & Privileging Approval - After a credentialing discussion in closed session and on recommendation from the MEC, Mr. Clary motioned to approve the following Medical Staff Credentialing & Privileging requests. The motion was seconded by Mr. Bruce and unanimously carried.

Medical Staff Initial Appointment – Department of Medicine

Megan M Daghfal, MD – Provisional Consulting / Radiology

Syed F Imam, MD – Provisional Consulting / Nephrology

Medical Staff Reappointment – Department of Surgery

Lori D Racsca, MD – Consulting/Pathology (*Term: 10/01/17 –09/30/19*)

At 8:03 p.m. a motion to adjourn the meeting was made by Ms. Madsen, second by Mr. Tester and unanimously carried. Chairman Sorcic declared the meeting adjourned.

Minutes submitted by: Nicki Pearce, Executive Assistant/Recorder

Approved by:

Gary Bruce
Secretary