



**BOARD OF DIRECTORS**  
**Regular Meeting**  
**February 26, 2018**

The Perry Memorial Hospital Board of Directors regular meeting was called to order at 6:06 p.m. on Monday, February 26, 2018 in the White Oak Classroom by Tony Sorcic, Chairman of the Board.

**Board Present:** Tony Sorcic Rick Clary Deb Madsen  
Gary Bruce Tom Tester Linda Gustafson  
Dennis Thompson

**Chief of Staff Absent:** Rick Cernovich, M.D.

**Others Present:** Annette Schnabel, President/CEO; Scott Hartman, VP Operations; Jim Lewandowski, VP Human Resources; Mark Woolery, VP of Finance/CFO; Debora May-Rickard, VP/CNE; Gina Taliani, Executive Assistant /Recorder; Jerry Neumann, Council Member, City of Princeton; Brenda Streit, past Auxiliary President; Deb Wood, Safety Officer; Celia Goers, Director of Health Information Management

**BOARD EDUCATION:** Board of Directors toured Pain Management Clinic located on the 3<sup>rd</sup> floor of Perry Memorial Hospital

**INSPIRING STORY:** Ms. Schnabel shared inspiring stories with the Board.

**CONSENT AGENDA:**

On motion made by Mr. Sorcic, second by Dennis Thompson, the Board unanimously approved the following items from the consent agenda with the exception of the Medical Staff Policy; Disruptive Behavior. Policy to be reviewed for March Board Meeting:

Closed Session Regular Board Meeting – January 22, 2018

Finance Committee –January 18, 2018 (emailed to BOD)

Privileges

Gastroenterology

Podiatry

Medical Staff Policies

Disruptive Behavior (hard copy provided with changes)

Board Policy

Evaluation Committee

Joint Conference Committee – January 22, 2018

Medical Executive Committee – February 14, 2018

**REPORTS**

**Annual Auxiliary Report** – Brenda Streit shared the Annual Auxiliary Report. Ms. Streit highlighted the Auxiliary’s plan to change Monthly Board Meetings to Auxiliary Meetings to encourage more active participation amongst members and increase membership. Ms. Schnabel thanked Ms. Streit for her service as most recent Auxiliary President and announced Jean Welte as the new President.

*Ms. Streit left the meeting.*

**Annual Environment of Care Report** – Deb Wood presented the Annual Environment of Care Report. Ms. Wood highlighted Safety Statistics for 2017. Ms. Wood explained the new Fall Review Committee established to evaluate falls and come up with possible preventative measures. Ms. Wood discussed

Safety Tours and the findings of those tours. Ms. Wood presented two new programs Safety Champion Program and the Good Catch Program.

*Ms. Wood left the meeting.*

**Quality & Customer Service Quarterly Report** – Celia Goers presented to the Board the Quality & Customer Service Quarterly Report for their approval. Ms. Goers reviewed the statistics and explained the various measures in place to address the lower stats as well as maintaining the higher.

**Utilization Review Plan** – Celia Goers presented Utilization Review, noted no changes.

**Performance Improvement Report/Plan** – Celia Goers presented to the Board the Performance Improvement Plan noted one revision,

Mr. Sorcic motioned to approve, Gary Bruce second. Board voted unanimously to approve both the Utilization Review Plan and the Performance Improvement Report/Plan.

*Ms. Goers left the meeting.*

**Board Chair's Report** – Tony Sorcic reviewed the Executive Committee January Meeting. Mr. Sorcic shared an update from his mid-month meeting with Ms. Schnabel and the request to re-review Medical Staff Bylaws from January's meeting to the February Board Meeting.

**Council Member Report** – Jerry Neumann shared updates from the City Council meeting since the last Board meeting. Mr. Neumann requested the Boards attendance at upcoming County Meetings that will be addressing 1/2% County tax increase.

**Chief of Staff's Report** – Dr. Cernovich was not in attendance. Annette Schnabel shared comments from a brief meeting with Dr. Cernovich earlier in the day regarding Operations. Dr. Cernovich conveyed to her no significant comments from the Medical Executive Committee Meeting held earlier this month.

**CFO/VP Financial Services Report** – Mr. Woolery reviewed the January Financial Report stating the Hospital finished the month with a Net gain of \$1,388,694 overall. Mr. Woolery highlighted the recent Foundation donation. Mr. Woolery explained the adjustments made to the contractual allowance and reasons for those adjustments. Board expressed concern regarding run rate and getting established before MultiView conversion. Board questioned February statistics to date, Ms. Schnabel answered. Mr. Woolery discussed Special Procedures and how it will be reported in the future. Mr. Sorcic motioned to approve the January Financial Report, second by Ms. Gustafson and unanimously carried to approve the January Financial Report.

**VP Clinical Services' Report** – Deb May-Rickard reviewed Stroke Protocol performance and an opportunity for community education on short window for treatment.

**VP Human Resources Report** – James Lewandowski reviewed the Customer Experience Report. Mr. Lewandowski also discussed upcoming Performance Evaluation process within UltiPro

**VP Operations Report** - Scott Hartman discussed upcoming LDI offsite meeting. Mr. Hartman reviewed recent Aramark meetings at beginning of February.

**PMH President/CEO's Report-** Annette Schnabel discussed the transition of Plant Operations Leadership to Aramark's and the retiring of Maintenance Director. Ms. Schnabel reviewed Medical Staff Bylaws and summary, the Board had no further questions. Linda Gustafson asked that Disruptive Behavior be removed from Consent agenda and be reviewed for approval in March. Mr. Sorcic reviewed the 2017 Board Self-Assessment Results. Board expressed desire for further education. Ms. Schnabel will be doing research to pursue further education and online education for the Board. Ms. Schnabel reviewed the connection rate for Perry Memorial Hospital referrals to North Central Behavioral Health by Social Worker. Ms. Schnabel gave an update of the FY18 Strategic Plan. Ms. Schnabel reviewed the Financial Improvement Plan. Ms. Schnabel invited the board to Dr. Davis' Tea to honor his retirement. Ms. Schnabel also announced the website going live February 27, 2018. Ms. Schnabel presented to the Board for their consideration a new Perry Memorial Hospital branding effort. Board agreed to move

forward with a plan which with additional detail planned and presented to the Board at a future date. Mr. Sorcic reviewed 2017 Board Attendance Report.

*Mr. Neumann left the meeting.*

#### **CLOSED SESSION**

At 8:19 p.m. Mr. Tester motioned to enter into closed session per Illinois Open Meetings Act, 5 ILCS 120/2 (c) (1) (17) second by Mr. Clary and unanimously carried by vote Yes (7)/No (0).

#### **RECONVENTION IN OPEN SESSION**

At 8:39 p.m. a motion to re-enter open session was made by Mr. Sorcic, second by Mr. Tester and unanimously carried. Chairman Sorcic declared the meeting in open session.

**Medical Staff Credentialing & Privileging Approval** - After a credentialing discussion in closed session and on recommendation from the MEC, Mr. Thompson motioned to approve Medical Staff Credentialing & Privileging requests. The motion was seconded by Ms. Madsen and unanimously carried.

At 8:40p.m. A motion to adjourn the meeting was made by Mr. Tester, second by Mr. Thompson and unanimously carried. Chairman Sorcic declared the meeting adjourned.

Minutes submitted by: Gina Taliani, Executive Assistant/Recorder

Approved by: (approved via email 3.2.18)

Gary Bruce  
Secretary